

ERASMUS DARWIN ACADEMY
ROLE OUTLINE



Post: Lead Teacher of ICT & Computing

Salary Level: TLR 2.5

Job Purpose:

To lead IT & Computing within the Mathematics and ICT Faculty, ensuring high standards of teaching and learning, a positive environment for learning and the well-being of staff and students.

To work with the Faculty Leader to lead the planning and delivery of the Faculty Development Plan.

Accountabilities

1. Working with the Faculty Leader, to develop and implement the curriculum, policies and practices in ICT & Computing which reflect the school's commitment to high achievement and which are consistent with national, Academy and faculty strategies and policies.
2. To agree, monitor and evaluate student performance against agreed targets in ICT & Computing to make a measurable contribution to whole school targets.
3. To lead and manage programmes of intervention in ICT & Computing within the faculty where evidence of student under-achievement emerges.
4. To engage all subject staff in the creation, consistent implementation and improvement of schemes of work which encapsulate Academy teaching and learning strategies and other key priorities such as PSHE, Reading, Writing, Communication and Mathematics. Also to ensure these schemes meet the needs of all students, including the most and able those with SEND.
5. To develop and implement systems for assessing, monitoring and recording individual students' progress in line with the Academy Assessment Policy.
6. To lead ICT and Computing in its contribution to the Mathematics & ICT Faculty and, in turn, contribute positively to the delivery of the Academy Development and Improvement Plan.
7. To model best practice in teaching and learning of ICT & Computing in all key stages.
8. To assist the Faculty Leader in the review of the standards of teaching and learning in the Mathematics & ICT Faculty, consistent with the procedures of school self-evaluation.
9. To provide regular feedback to colleagues through lesson observation in order to recognise good practice and support their progress against Appraisal objectives, resulting in a tangible impact on student learning.
10. To act as an Appraiser of teacher performance according to the Academy Appraisal Policy. This includes making fair and objective judgements on how far a teacher has met expectations and making valid recommendations on pay movements to the Principal.
11. In liaison with the Faculty Leader, to monitor and control the use of resources within ICT & Computing.

12. To ensure that ICT & Computing makes a significant contribution to extra-curricular activities and educational visits.
13. To attend and to lead relevant meetings or events, as required, in order to fulfil the job purpose and the accountabilities outlined above.

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Person Specification

Lead Teacher

Attributes	Essential	Desirable	Evidence
Education & Qualifications	Graduate in relevant degree subject QTS	Good honours degree in the specialist subject	Application Form
Experience & Skills	Track record of raising student achievement Successful teaching in specialism Y7-Y13 Evidence of curriculum planning Evidence of contribution to subject and/or whole-school development Use of data to monitor and analyse student progress Effective communication skills both written and oral Good ICT skills	Outstanding teacher Significant contribution to school development Experience of leading and managing others Extra curricular experience	Application Form Reference Letter of Application Observation
Professional knowledge & understanding	Understanding of effective curriculum & assessment practices. Understanding of characteristics of excellent teaching and learning. Understanding of school self-evaluation processes Understanding of Performance Management processes. Understanding of successful behaviour management strategies.	Evidence of strong commitment to own professional development	Application Form and letter References Interview
Qualities	Enthusiasm, determination, resilience, energy, flexibility Evidence of leadership qualities Good team worker Ability to demonstrate sound and balanced judgement. Tact and sensitivity	Evidence of positive impact of leadership qualities.	Application Form and letter References Interview
Circumstances & Health	Good record of attendance and punctuality Ability to manage work-life balance		Application Form References

The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment